



Town of Calmar
 PO Box 750
 CALMAR AB T0C 0V0
 Phone: 780 985 3604
 Fax: 780 985 3039
 www.calmar.ca

The Inspections Group Inc.
 12010 – 111 Avenue
 EDMONTON AB T5G 0E6
 Phone: 780 454 5048 Toll Free: 1 866 554 5048
 Fax: 780 454 5222 Toll Free: 1 866 454 5222
 www.inspectionsgroup.com

Building Permit Application Form

Development Permit Number: _____

Permit Number: _____

Estimated Start Date (Y/M/D): _____

Estimated Completion Date (Y/M/D): _____

Permit Type: Owner Contractor

Cost of Installation (Labor & Material) \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations and shall commence within 90 days of permit issuance. This permit expires after 90 days without an extension request.

Owner Name: _____ Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Owner's Signature / Declaration for Homeowner Permits

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Contractor Name: _____ Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

 Contractor/Architect/Engineer Name

 Signature

Project Location:

Street Address: _____

Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____

Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____

Directions: _____

Project Information (2 sets of plans/specifications and payment must accompany this application):

Building Type: Commercial Residential Multi Family Industrial
 Institutional Mobile/Manufactured Home: CSA # _____ Model _____

Type of Work: New Work Renovations Garage Basement Development Deck Other _____
 Wood Stove: Certification Label Number _____

Measurement in: Sq Ft / m² (circle one)

Basement/Footprint _____ Main Floor _____ 2nd floor _____ Garage _____

Number of Storeys _____ Application Date (Y/M/D) _____ Building Classification _____

Description of Work: _____

Type of Payment: Cash Cheque Visa MC Other

Permit Fee: \$ _____

+ SCC Levy: \$ _____
 \$4.50 or 4% of the permit fee (whichever is greater) maximum \$560.00

Total Building Fee: \$ _____

Compliance Deposit: \$ _____

Receipt Number: _____

AUTHORIZATION

Issuing Officer's Name: _____

Issuing Officer's Signature: _____

Designation Number: _____

Issued Date: _____

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING TWO WORKING DAYS NOTICE.

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.

OTHER REQUIRED PERMITS: Electrical Gas Plumbing Private Sewage

BUILDING PERMIT WAIVER

1. Every permit issued by Town shall expire by limitation and become null and void if the work authorized by the permit is not commenced within 90 days from the date of issuance of the permit, or if the work authorized by the permit is suspended or abandoned for a period of 120 days at any time after the work is commenced.
2. Occupancy Permit:

No new building shall be used or occupied until an occupancy permit has been issued. An occupancy permit shall be issued by a designated Safety Codes Officer upon final inspection of all disciplines and completion of all deficiencies.

3. Fees:

1. Permit shall be calculated in accordance with the rates established as per the attached Schedule and shall be submitted at this time of permit application.
2. Notwithstanding 3.1,
 - a) Should any work be started prior to the issuance of a permit, the permit fee required shall be doubled,
 - b) Should work that was not included in the permit be done (such as basement development) the permit fee required shall be doubled,
 - c) Should a new permit be required after the expiry of a permit in accordance with 1. and no changes have been made or will be made in the original plans and specifications and, if the suspension or abandonment of the work has not exceeded one year, the permit fee shall be one half of the fee required,
 - d) Should the documents be submitted with an application for permit contain substantial errors or omissions or should the Safety Codes Officer note that actual construction is different from the approved permit and that the documents are required to be submitted again for further examination a fee equal to one quarter of the fee required of the attached Schedule shall be charged for each and every subsequent review.
 - e) The Town may require a non-interest bearing compliance deposit on building permit applications to be paid which must be made prior to issuance of permit. The deposit is collected with the building permit fees and applies to the building permit and any other permits underwhich the project needs to be completed (eg. New single family residential home – building, electrical, gas and plumbing must comply before deposit returned). Deposit will be returned upon issuance of occupancy permit and compliance of all related permits. This deposit will be paid in accordance with the attached Schedule,
 - f) When permits are cancelled prior to expiry of permits noted in 1. and prior to any inspections, the applicant shall be eligible to receive 40% of their of their original permit fee as a refund.

I _____ HEREBY ACKNOWLEDGE THAT I HAVE REVIEWED AND UNDERSTAND THE CONDITIONS ASSOCIATED WITH THIS APPLICATION FOR BUILDING PERMIT.

DATE: _____

SIGNATURE _____

BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL/DWELLING UNITS

New Construction - Building Permit Fee (main level)	\$ 00.48 per sq. Foot + SCC levy
Upper/Lower floors	\$ 00.37 per sq. Foot + SCC levy
Residential additions/renovations/basement development	\$ 00.37 per sq. Foot + SCC levy \$ 90.00 (minimum fee) + SCC levy
Garages Attached or detached (flat rate) (under 700 sq. ft.)	\$100.00 + SCC Levy
Private Garages/Shops/Storage Buildings (over 700 sq. ft.)	\$ 00.37 per sq. Foot + SCC levy
Decks/garden sheds (sheds under 150 Sq. ft.)	\$ 85.00 + SCC levy
Relocate of Home (set-up on basement or foundation)	\$ 00.37 per sq. Foot + SCC levy
Placement of home (only)/ Modular Homes	\$ 325.00 (minimum fee)+ SCC levy
Mobile Home Set-up (on blocks)	\$ 85.00 + SCC levy
Mobile Home Set-up (on piles)	\$ 125.00 + SCC levy
Fireplace/wood burning stove installations (if not included in new construction)	\$ 85.00 + SCC levy
Demolitions – residential (flat rate)	\$ 85.00 + SCC levy

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000 construction value	\$6.00 per \$1,000 construction value + SCC levy
Over \$1,000,000 construction value	\$6,000 + (\$4.25 per \$1,000 construction value portions over \$1,000,000) + SCC levy
Minimum Fee – commercial, industrial building permit	\$ 450.00
Demolitions - commercial (flat rate)	\$ 150.00

***NOTE**

1. **Add Safety Codes Council Fee of \$4.50 to each permit or 4% of permit levy (whichever is greater) to each permit.**
2. **When work has commenced without first obtaining the required permit(s); the permit fees will be doubled.**
3. **Add Compliance Deposit according to schedule below.**

COMPLIANCE DEPOSITS

Single Family Residential	\$1000	Commercial Value under \$500,000	\$2500
Multi Family Residential	\$500 per unit	Commercial Value over \$500,000	\$5000
Renovations/Garages	\$200		
Mobile/Modular Homes	\$1000		