

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER: Mayor Faulkner called the Regular Council Meeting of June 3, 2013 to order at the hour of 7:00 pm.

PRESENT: Mayor Faulkner, Councillors Bartlett, Borodawka, Wiancko, & Yachimetz, Town Manager Rodberg, Fire Chief Brooks, Clerk Kirkwood, Library Manger Kim Johnston, Library Board Member Patricia Ashley, Public, and Press.

2. REVIEW AND ACCEPTANCE OF AGENDA:

Mayor Faulkner requested that items 7.i) Calmar Protective Services Stand Operating Procedure – Amendment, 8.i) Fire Chief Brooks – Online Consultation for AHS Dispatch Consolidation, 14.b) Personnel, 14.c) Development

Moved by Councillor Wiancko that the agenda is hereby adopted as amended.

**CARRIED
R-13-06-01**

3. PUBLIC HEARING:

4. DELEGATION:

5. CONFIRMATION OF PREVIOUS MEETING MINUTES:

a) Regular Council Meeting of May 21, 2013

Moved by Councillor Wiancko that the minutes of the Regular Council Meeting May 21, 2013 are hereby approved as presented.

**CARRIED
R-13-06-02**

6. UNFINISHED BUSINESS:

7. BYLAWS:

a) Bylaw 2013-09 – Fire Services Bylaw

Council expressed some concerns in regards to allowing burn barrels in town in regards to the dioxins and smoke produced, and what the household refuse refers to. Further that there was a bylaw in 1997-1998 prohibiting burn barrels.

Chief Brooks explained that burn barrels were already included in the previous bylaw 2008-14, and this section had not been changed. Further that burn barrels have not been an issue at this time, and only the industrial park had been asking for a permit. If the burn barrels became an issue, the bylaw could be amended to prohibit them. He explained that household refuse would be items like paper.

Moved by Councillor Wiancko that Bylaw 2013-09 is hereby given first reading.

**CARRIED
R-13-06-03**

Moved by Councillor Borodawka that Bylaw 2013-09 is hereby given second reading.

**CARRIED
R-13-06-04**

Moved by Councillor Bartlett that permission is hereby granted for the presentation of Bylaw 2013-09 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-13-06-05**

Moved by Councillor Yachimetz that Bylaw 2013-09 is hereby given third reading.

**CARRIED
R-13-06-06**



**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

- b) Bylaw 2013-10 – Fireworks Bylaw

Council expressed some concerns to the possible negative effect that fireworks permits could have on the local businesses, as well as the insurance liability amount.

Fire Chief Brooks explained that the changes were actually required by the Fire Code, and this bylaw was to bring the Town into compliance and that it should have already been happening. That this should not affect the businesses negatively, that they are required to take out a permit to sell and store fireworks in accordance with the Fire Code, and that their customers must provide name and address to purchase fireworks, if they are a resident of town, that they would further need to obtain a fireworks permit to discharge fire works within town limits. In regards to the liability, the company that is hired by the Town of Calmar for town functions provides a copy of insurance which meets the requirements.

Moved by Councillor Yachimetz that Bylaw 2013-10 is hereby given first reading.

**CARRIED
R-13-06-07**

Moved by Councillor Borodawka that Bylaw 2013-10 is hereby given second reading.

**CARRIED
R-13-06-08**

Moved by Councillor Bartlett that permission is hereby granted for the presentation of Bylaw 2013-10 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-13-06-09**

Moved by Councillor Wiancko that Bylaw 2013-10 is hereby given third reading.

**CARRIED
R-13-06-10**

- c) Bylaw 2013-11 – Municipal Emergency Management Bylaw

Moved by Councillor Yachimetz that Bylaw 2013-11 is hereby given first reading.

**CARRIED
R-13-06-11**

Moved by Councillor Bartlett that Bylaw 2013-11 is hereby given second reading.

**CARRIED
R-13-06-12**

Moved by Councillor Borodawka that permission is hereby granted for the presentation of Bylaw 2013-11 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-13-06-13**

Moved by Councillor Wiancko that Bylaw 2013-11 is hereby given third reading.

**CARRIED
R-13-06-14**

- d) Policy 2012-32 – Calmar Fire & Rescue Vehicles Policy – Amendment

Moved by Councillor Wiancko that the Amended Policy 2012-32 – Calmar Fire & Rescue Vehicles Policy be adopted as presented.

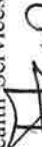
**CARRIED
R-13-06-15**



**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

- e) Policy 2013-37 – Health & Safety Policy
Councillor Bartlett requested that the last paragraph of page one be revised to “Our goal is a healthy, injury free workplace for all employees. By working together in all parts of this program, we can achieve this goal.”
Moved by Councillor Bartlett that Policy 2013-37 – Health and Safety Policy be adopted as amended.
**CARRIED
R-13-06-16**
- f) Policy 2013-38 – Smoking Policy
Moved by Councillor Yachimetz that Policy 2013-38 – Smoking Policy be adopted as presented.
**CARRIED
R-13-06-17**
- g) Policy 2013-39 – Fire Department HR Policy
Moved by Councillor Borodawka that Policy 2013-39 – Fire Department HR Policy be adopted as presented.
**CARRIED
R-13-06-18**
- h) Policy 2013-40 – Evacuation (Return to Comm Post) Policy
Moved by Councillor Yachimetz that Policy 2013-40 – Evacuation (Return to Comm Post) Policy be adopted as presented.
**CARRIED
R-13-06-19**
- i) Policy 2013-41 – Mayday Declaration Policy
Moved by Councillor Bartlett that Policy 2013-41 – Mayday Declaration Policy be adopted as presented.
**CARRIED
R-13-06-20**
- j) Calmar Protective Services Standard Operating Procedure – Amendment
Moved by Councillor Borodawka that Calmar Protective Services Standard Operating Procedure Section 11.1 be amended “As per the Calmar Protective Services Standard Operating Procedure 7.8 and Public Security Peace Officer Program and Policy Procedures policy 24.13”.
**CARRIED
R-13-06-21**

8. NEW BUSINESS:

- a) Town Manager Rodberg – Leduc County Recreation/Library Cost Share Agreement
Correspondence was presented by Town Manger Rodberg in regards to the new cost share agreement for library and recreation services with Leduc County, noting the only major changes from the previous agreement were the basis on which the County share is calculated based on Federal census years and the inclusion of the Program Centre.
Moved by Councillor Bartlett that the cost share agreement, between Leduc County and the Town of Calmar, for the provision of Recreation and Library Services for the term of January 1st, 2013 – December 31st, 2016, is hereby approved.
**CARRIED
R-13-06-22**
- b) Leduc County Region Ambulance Board – Ambulance Agreement
Correspondence was presented from Leduc County Region Ambulance Board recommending that Council terminate their agreement as the Alberta Health Services assumed responsibility for emergency medical services.


**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

Moved by Councillor Yachimetz that the current agreement with the Leduc County Region Ambulance Board be terminated effective June 3, 2013.

**CARRIED
R-13-06-23**

- c) Mayor Faulkner – Thorsby Chamber of Commerce Complaint

Correspondence was presented the Thorsby Chamber of Commerce with a complaint against Councillor Wiancko's behavior at the Thorsby Parade, alleging that he made it clear while promoting the Calmar parade, that it is bigger and better than Thorsby's and it made people attending the parade uncomfortable and they felt it was rude and degrading.

Councillor Wiancko stated that he attends many parades on his own time and money in support of these events and as well to promote Calmar, and its events. Further that while recruiting participants for Calmar's parade he is polite, happy, and always speaks highly of the event he is attending. He advises that we do have a big parade, and that the mega market draws a lot of people, and that he is proud to tell people that, but it was not meant to rude, inappropriate or hurtful. He stated he did nothing but speak highly of Thorsby's event, and felt the people he spoke with were receptive to his parade invitations. He felt the letter has done nothing besides degrade and diminish his standing within Council and crushed his enthusiasm to attend other parades. He felt the letter was slanderous of his intentions and a defamation of his character, and would hope that the Thorsby Chamber of Commerce find error in sending the letter and accusations and offer the Mayor, Council, and himself a retraction and a written apology.

Discussion was held in regards to that Chamber felt strongly enough to send a letter, the possibility they may have misjudged Councillor Wiancko's intentions, that it be a benchmark to note to be conscientious of how others may interpret a Councillor's actions. Suggestions of an apology and open communication with the Thorsby Chamber of commerce were made, to peacefully talk out the differences.

Councillor Wiancko stated he would take it under advisement, but still held the position that he was not at error.

Mayor Faulkner requested that this correspondence be placed on file.

- d) Calmar Public Library – Yellowhead Regional Library Representative

Correspondence was presented from the Calmar Library requesting that Patricia Ashley be appointed as the YRL representative due to Joan Wynn's resignation from the Calmar Library Board.

Moved by Councillor Yachimetz that Patricia Ashley be appointed to the represent the Town of Calmar on the Yellowhead Regional Library Board.

**CARRIED
R-13-06-24**

- e) Calmar Public Library – Library Renovations Phase II

Correspondence was presented from the Calmar Library requesting that Council consider providing the additional funding for the second phase of the library renovation, as the original cost of the renovation had been increased since the original application for the CFEP grant from \$256,000 to \$270,000. If the additional funding was available they could proceed to apply for the CFEP grant again.

Moved by Councillor Bartlett that the Town of Calmar agrees to fund its share of the increase of the estimated Library Construction Cost from \$256,000 to \$270,000.

**CARRIED
R-13-06-25**

- f) Calmar Golf Association – 17th Annual Golf Tournament Donation Request

Correspondence was presented from Calmar Golf Association requesting a donation for the 17th Annual Golf Tournament being held in June 2013.



**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

Discussion was held in regards to placing a banner at the tournament advertising the Town's sponsorship, and the amount of the donation.

Moved by Councillor Borodawka that \$300 be donated to the Calmar Golf Association in sponsorship of the 17th Annual Golf Tournament, and further that banner be placed at the event acknowledging the Town's sponsorship.

**CARRIED
R-13-06-26**

- g) Leduc Chamber of Commerce – Golf Tournament
- Correspondence was presented from Leduc Chamber of Commerce in regards to the golf tournament on June 26, 2013.
- Mayor Faulkner requested that this correspondence be accepted as information.
- h) Juvenile Diabetes Research Foundation – Calmar TELUS Walk to Cure Diabetes
- Correspondence was presented from the JDRF requesting that Mayor Faulkner attend the opening ceremonies and be recognized on stage at Calmar TELUS Walk to Cure Diabetes on June 23, 2013.
- Mayor Faulkner stated he would attend.
- i) Fire Chief Brooks – Online Consultation for AHS Dispatch Consolidation
- Fire Chief Brooks explained that Alberta Health Services would be minimizing the amount of dispatch centers to only 3 in the province soon and that the Public Safety Division Alberta Municipal Affairs Assistant Deputy Minister Ivan Moore was asking for feedback from municipalities, councils, and emergency services on the impact.
- Mayor Faulkner requested that Council bring back their comments to the next Council meeting for Fire Chief Brooks to submit.

9. FINANCIAL:

- a) Bank Reconciliation March 2013
b) Bank Reconciliation April 2013

10. DEPARTMENT REPORTS:

Fire Chief Brooks gave a verbal report.

- Fire Chiefs Conference
- Safety Codes Office Course
- Graduated Bachelor Degree Program with honours
- Currently 24 firefighters, and 4 cadets
- Noted increase in moral and camaraderie
- Some personnel changes
- Planning summer BBQ and campout
- Appreciation dinner coming up
- Changing style of firefighters calendar
- Planning BBQ and carwash
- Association pursuing society status
- Department chaplain coming out to calls and is a great asset
- New crests
- Brush unit working well
- Incident response increase from 27 to 43 at same time last year
- Town engine had accident while training

Council congratulated Fire Chief Brooks on his achievement of graduation with honours. Discussion was held in regards to the engine accident, the use of the county pumper, and the resolution to fix the town's engine. Further discussion in regards to a council representative at fire department meetings, and the relationship with administration and the fire department.



**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Faulkner
- May 7, 2013 Celebration of Life – Wanda Liddle
 - May 7, 2013 Assessment Open House
 - May 7, 2013 Communities in Bloom Meeting
 - May 8, 2013 VE Celebration
 - May 9, 2013 Capital region Board
 - May 9, 2013 Sub-Regional Meeting
 - May 9, 2013 Edmonton International Airport Open House/Tour
 - May 10, 2013 Calmar Prairie Players Latest Play
 - May 13, 2013 ECMapping Meeting
 - May 15, 2013 AUMA Zone Meeting
 - May 15, 2013 Leduc & District Regional Waste Management Meeting
 - May 16, 2013 Leduc & District Food Bank AGM
 - May 16, 2013 CCDC Meeting
 - May 20-23, 2013 Waste Expo
 - May 28, 2013 Black Gold Health Foundation Golf Tournament
 - May 29, 2013 Leduc Nisku EDA Hat's Off Luncheon
 - May 30 – June 3, 2013 FCM AGM
- b) Councillor Bartlett
- May 23, 2013 Leduc Foundation Meeting
- May 30 – June 3, 2013 FCM Conference
- c) Councillor Borodawka
- May 2013 Working with CIB on flower beds
- d) Councillor Wiancko
- May 24, 2013 Taste of Devon
- May 25, 2013 Distributed Parade Invites – Westakinwin, Pigeon Lake, Mulhurst, and Warburg
- June 1, 2013 Distributed Parade Invites and Leduc Parade
- June 3, 2013 Regular Council Meeting
- e) Councillor Yachimetz
- May 22, 2013 39-20 Alliance Meeting Cancelled
- June 3, 2013 Regular Council Meeting
- f) Student Council

Town Manager Rodberg advised that she had spoke to Principal Sean Flanagan at Calmar Secondary School, and he would try to arrange for student council to return in September.

Mayor Faulkner requested that the Council reports a) to e) be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Leduc Foundation – Fire Alarm Response
- c) Mayor Mandel – Thank you for Support at Capital Region Board
- d) Calmar Fire & Rescue – Fire Ban Information
- e) Elected Officials Education Program – Performance Measurement Course

Council commended Firefighter Walker on his efforts during the Leduc Foundation False Alarm.

Mayor Faulkner requested that correspondence items b) through e) be placed on file.



**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, JUNE 3, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

13. QUESTIONS/CONCERNS FORUM WITH PUBLIC AND PRESS:

Lorna Lowe of the Pipestone Flyer asked where the extra funds for the library renovation would come from.

Town Manager Rodberg advised that it would be from the Operating Contingency Fund.

Mark Wierzbicki of the Devon Dispatch asked if the all the bylaws and policies were new and if they were required because of provincial regulations.

Town Manger Rodberg responded that 7a) Amended, 7b) New, 7c) Amended, 7d) Amended, 7e) New, 7f) New, 7g) New, 7h) New, 7i) New, 7j) Amended, and that most were due to provincial regulations.

Mayor Faulkner called for a short recess at the hour of 8:36pm.

Mayor Faulkner called the Regular Meeting of Council back to order at the hour of 8:40pm.

14. IN CAMERA:

- a) Development
- b) Personnel
- c) Development

Moved by Councillor Wiancko that the Regular Council Meeting temporarily adjourn and Council sit In Camera at 8:40pm.

**CARRIED
R-13-06-27**

Moved by Councillor Borodawka that the Regular Council Meeting reconvene from In Camera at 9:21 pm.

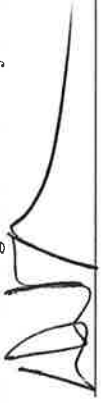
**CARRIED
R-13-06-28**

15. ADJOURNMENT:


Moved by Councillor Yachimetz that the Regular Council Meeting of June 3, 2013 adjourn at the hour 9:21pm.

**CARRIED
R-13-06-29**

These minutes signed this 17th day of June, 2013.



Mayor Faulkner



Town Manager Rodberg