

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ON MONDAY, JULY 21, 2014 COMMENCING AT 7:00 pm  
IN THE COUNCIL CHAMBERS**

**1. CALL TO ORDER:** Mayor Faulkner called the Regular Council Meeting of July 21, 2014 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Faulkner, Councillors Borodawka, Donovan, Yachimetz, Wiancko, Acting Town Manager Storey, Director of Operations and Land Development Melesko, Public and Press.

**2. REVIEW AND ACCEPTANCE OF AGENDA:**

Mayor Faulkner added the topic of 14 c) Development to the agenda.

*Moved by* Councillor Yachimetz that the agenda is hereby adopted as amended.

**CARRIED  
R-14-07-01**

**3. PUBLIC HEARING:**

a) Bylaw 2014-09

Mayor Faulkner opened the Public Hearing in regard to Bylaw 2014-09 at 7:01 pm. Mayor Faulkner stated the purpose of the Hearing is to hear public comments in regard to the proposed Bylaw to amend Land Use Bylaw 2004-16 by reclassifying a parcel of land from Direct Control District to R4 High Density Residential District.

Acting Town Manager Storey confirmed that a Public Notice for the proposed Bylaw had been placed in the June 20<sup>th</sup> and June 27<sup>th</sup> editions of the Leduc Rep.

Acting Town Manager Storey confirmed that there were no written submissions received by the deadline of 4:30 pm on July 21<sup>st</sup>, 2014.

Mayor Faulkner asked if any persons in the gallery wished to be heard in regard to the Bylaw.

Mayor Faulkner, for a second time, asked if any persons in the gallery wished to be heard.

Mayor Faulkner, for a third time, asked if any persons in the gallery wished to be heard.

No comments were made from the gallery.

Mayor Faulkner closed the Public Hearing at 7:03 pm.

b) Bylaw 2014-10

Mayor Faulkner opened the Public Hearing in regard to Bylaw 2014-10 at 7:03 pm.

Mayor Faulkner stated the purpose of the Hearing is to hear public comments in regard to the proposed Bylaw to amend Land Use Bylaw 2004-16 by granting authority to the Development Authority Officer to approve applications for variances on side yard and rear yard setbacks.

Acting Town Manager Storey confirmed that a Public Notice for the proposed Bylaw had been placed in the June 20<sup>th</sup> and June 27<sup>th</sup> editions of the Leduc Rep.

Acting Town Manager Storey confirmed that there were no written submissions received by the deadline of 4:30 pm on July 21<sup>st</sup>, 2014.

Mayor Faulkner asked if any persons in the gallery wished to be heard in regard to the Bylaw.

Mayor Faulkner, for a second time, asked if any persons in the gallery wished to be heard.

Mayor Faulkner, for a third time, asked if any persons in the gallery wished to be heard.

No comments were made from the gallery.

Mayor Faulkner closed the Public Hearing at 7:05 pm.

**4. DELEGATION:**

a) Capital Region Board – Chair Mayor Nolan Crouse – Update

Mayor Nolan Crouse, Chair of the Capital Region Board, CEO Doug Lagore and Communications Manager Loreen Lennon were in attendance to give Council an update on the CRB activities and highlights of the current CRB agenda. Chair Crouse opened the floor for questions from Council.

Mayor Faulkner made comments on the topic of the Regional Transportation study.

Mayor Crouse stated that the effects of projects being undertaken by the CRB won't be realized for 20 to 30 years.

Mayor Faulkner thanked the CRB representatives for their attendance and presentation.



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b) RCMP – 1<sup>st</sup> Quarter Statistics

There was no RCMP representative present to address the 1<sup>st</sup> quarter statistics so the topic was tabled to a future meeting.

**5. APPROVAL OF MINUTES:**

a) Regular Council Meeting – June 16, 2014

*Moved by* Councillor Wiancko that the minutes of the Regular Council Meeting of June 16, 2014 are hereby approved as presented.

**CARRIED  
R-14-07-02**

b) Special Meeting of Council – June 24, 2014

*Moved by* Councillor Yachimetz that the minutes of the Special Meeting of Council of June 24, 2014 are hereby approved as presented.

**CARRIED  
R-14-07-03**

**6. UNFINISHED BUSINESS:** None

**7. NEW BUSINESS:**

a) Councillor Yachimetz - Committee

Correspondence was presented from Councillor Yachimetz in regard to forming a Committee to investigate the feasibility of creating a 150<sup>th</sup> Diamond Centennial Park for Canada's 150<sup>th</sup> birthday in 2017.

Councillor Yachimetz stated that the project could act as a drawing card for tourism.

Councillor Yachimetz hopes that many community groups will send representatives to sit on the Committee.

*Moved by* Councillor Yachimetz that a Committee be formed to investigate the feasibility of creating a park to commemorate the 150<sup>th</sup> birthday of Canada in 2017.

**CARRIED  
R-14-07-04**

Town Manager Rodberg will attempt to find volunteers for the Committee. Councillor Yachimetz was the first to volunteer for the Committee.

b) Alberta Culture – Stars of Alberta Volunteer Awards

Correspondence was presented from Alberta Culture in regard to a call for nominations for the Alberta Volunteer Awards.

The correspondence was accepted as information.

c) Devon Dispatch – Recording of Meetings

Correspondence was presented from the Devon Dispatch requesting permission to record the proceedings of Council meetings.

*Moved by* Councillor Donovan that permission is hereby granted for the recording of the proceedings at Council meetings.

**CARRIED  
R-14-07-05**

d) City of St. Albert – Symposium Invitation

Correspondence was presented from the City of St. Albert with an invitation to Mayor Faulkner to attend the 2014 Alberta SMART City Symposium.

The Mayor stated that he will be attending this symposium.



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e) ARPA – Invitation to Conference/Workshop

Correspondence was presented from the Alberta Recreation & Parks Association inviting Council to attend the ARPA Conference and Energize Workshop in Jasper from October 23 – 25, 2014.  
Councillor Donovan will be attending this conference on behalf of Council and the Recreation Board.

f) Calmar Golf Association - Support

Correspondence was presented from the Calmar Golf Association requesting financial support for their annual golf tournament. The Town, in the past, has given the Association a \$300 grant to support the Tournament.  
The correspondence was accepted as information.

g) United Steel Workers - Support

Correspondence was presented from the United Steel Workers requesting Council support in a campaign for proactive action to protect workers.

*Moved by* Councillor Wiancko that the Town of Calmar supports, in principle, the USW campaign for enforcement of the Westray Act.

**CARRIED  
R-14-07-06**

h) Director of Finance Storey – Room Rentals

Correspondence was presented from Director of Finance Storey in regard to the use of Town Office Council Chambers and Board Room by businesses and non-affiliated organizations.

*Moved by* Councillor Wiancko that a rental rate of \$50 per hour per room, between 9 am and 4:30 pm, Monday to Friday ( excluding Statutory Holidays ), is hereby approved for all use of the Town Office Council Chambers or Board Room for all businesses or organizations which are not affiliations of the Town of Calmar.

**CARRIED  
R-14-07-07**

i) Leduc/Nisku EDA - Invitation

Correspondence was presented from the Leduc/Nisku EDA in regard to an invitation to attend a Strategic Planning Stakeholder Input Session on August 27<sup>th</sup> to address topic areas to assist in developing the 3 year strategic plan for the Association.  
The correspondence was accepted as information.

j) Capital Region Board – Economic Development Committee

Correspondence was presented from the Capital Region Board in regard to exploring the development of an Economic Development Committee.  
The correspondence was accepted as information.

k) 39/20 Alliance – RCG Program Project Manager

Correspondence was presented from the 39/20 Alliance in regard to the hiring of a company to act as project manager for the Regional Collaboration Grant Program.

*Moved by* Councillor Yachimetz that the Town of Calmar approves of the hiring of Keystone Strategies as the Project Manager for the Regional Collaboration Grant Program, for the 39/20 Alliance, at a cost not to exceed \$85,680.00.

**CARRIED  
R-14-07-08**



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l) 39/20 Alliance – Regional Economic Development Model

Correspondence was presented from the 39/20 Alliance in regard to the hiring of a company to research and develop a Regional Economic Development Model.

*Moved by* Councillor Yachimetz that the Town of Calmar approves of the hiring of Keystone Strategies to research and develop a Regional Economic Development Model, for the 39/20 Alliance, at a cost not to exceed \$15,000.00.

**CARRIED  
R-14-07-09**

m) Director of Land Development Melesko – D.A. 2014-036D

Correspondence was presented from Director of Land Development Melesko in regard to a request for a variance to the Land Use Bylaw for a deck at 34 Southbridge Drive.

*Moved by* Councillor Donovan that a variance to the Land Use Bylaw is hereby granted to allow a deck, at 34 Southbridge Drive, to encroach into the rear yard setback by approximately 4.27 meters on D.A. 2014-036D.

**CARRIED  
R-14-07-10**

n) Director of Land Development Melesko – D.A. 2014-044D

Correspondence was presented from Director of Land Development Melesko in regard to a request for a variance to the Land Use Bylaw for a side yard setback on a dwelling.

*Moved by* Councillor Donovan that a variance to the Land Use Bylaw is hereby granted to allow for a .32 meter side yard setback encroachment, for 49 Southbridge Crescent, on D.A. 2014-044D.

**CARRIED  
R-14-07-11**

o) Alberta C.A.R.E. – 2014 Recycling Conference

Correspondence was presented from Alberta C.A.R.E. in regard to the annual recycling conference to be held in Lac La Biche from September 3 – 5<sup>th</sup>, 2014. The correspondence was accepted as information.

p) Leduc Foundation – Invitation

Correspondence was presented from Leduc Foundation in regard to an invitation to the Cloverleaf Manor annual barbecue to be held in Warburg on July 24<sup>th</sup>. Councillor Borodawka will attend this function.

q) OIPC – Robert C. Clark Award Nominations

Correspondence was presented from the Office of the Information and Privacy Commission in regard to nominations for the Robert C. Clark Award which recognizes an individual, group or organization who contribute to advancing access to information in Alberta. The correspondence was accepted as information.

r) Recreation Board – Appointment

Correspondence was presented from the Recreation Board in regard to the appointment of a new member to the Board.

*Moved by* Councillor Donovan that Rhonda Khanis is hereby appointed as a member of the Recreation Board representing Calmar user groups.

**CARRIED  
R-14-07-12**



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**8. BYLAWS AND POLICIES:**

- a) 2014-09 – Land Use Bylaw Amendment

*Moved by* Councillor Wiancko that Bylaw 2014-09 is hereby given second reading.

**CARRIED  
R-14-07-13**

*Moved by* Councillor Borodawka that Bylaw 2014-09 is hereby given third reading.

**CARRIED  
R-14-07-14**

- b) 2014-10 – Land Use Bylaw Amendment

*Moved by* Councillor Donovan that Bylaw 2014-10 is hereby given second reading.

**CARRIED  
R-14-07-15**

*Moved by* Councillor Yachimetz that Bylaw 2014-10 is hereby given third reading.

**CARRIED  
R-14-07-16**

- c) 2014-11 – Land Use Bylaw Amendment

*Moved by* Councillor Wiancko that Bylaw 2014-11 is hereby given first reading.

**CARRIED  
R-14-07-17**

- d) CPO Weavell – Amendments to Bylaw 2006-10 ( for discussion )

Correspondence was presented from CPO Weavell in regard to recommended amendments to Bylaw 2006-10.

*Moved by* Councillor Yachimetz that Administration draft a bylaw to amend Bylaw 2006-10 as recommended by CPO Weavell.

**CARRIED  
R-14-07-18**

- e) Mayor Faulkner – Strategic Communications Plan ( for discussion )

Correspondence was presented from Mayor Faulkner in regard to a draft of a Strategic Communications Plan prepared by the Communications Committee. Administration was directed to bring the policies back to the next Council meeting in final draft form for adoption.

**9. FINANCIAL:**

- a) Trial Balance – June 30, 2014  
b) Bank Reconciliation – May 31, 2014  
c) Bank Reconciliation – June 30, 2014

Mayor Faulkner requested that the reports be placed on file.

**10. DEPARTMENT REPORTS:**

- a) Director of Finance Storey – June 30, 2014  
b) CPO Weavell – 2<sup>nd</sup> Quarter  
c) Fire Chief Brooks – 2<sup>nd</sup> Quarter

Mayor Faulkner complimented the staff on the quality of their reports. Mayor Faulkner requested that the reports be placed on file.



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**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Faulkner
  - June 18-19 -AUMA President's Summit in Calgary
  - June 20 -Delivered donuts and coffee
  - June 22 -Participated in the JDRF Walk for the Cure
  - June 24 -LDEDA session
  - June 24 -Special Meeting of Council
  - June 25 -Participated in the AMSC golf tournament
  - June 25 -39/20 Alliance meeting
  - June 27 -Delivered donuts and coffee
  - June 28 -Fire Department Appreciation and Awards evening
  - July 2 -39/20 Alliance Strategic Planning session
  - July 4 -Delivered donuts and coffee
  - July 10 -CRB meeting
  - July 11 -Delivered donuts and coffee
- b) Councillor Borodawka
  - June 28 -Recreation Board meeting
  - June 29 -Leduc Foundation meeting
  - June 24 -Special Meeting of Council
  - July 10 -Seniors lunch
  - July 21 -Regular Council meeting
- c) Councillor Donovan
  - June 24 -Special Meeting of Council
  - June 28 -Fire Department Appreciation Dinner
  - July 17 -COPS meeting
  - July 21 -Regular Council meeting
- d) Councillor Wiancko
  - June 18 -Library Board meeting
  - June 24 -Special Meeting of Council
  - June 26 -FCSS meeting
  - June 28 -Firemens Awards Dinner
  - July 16 -Library Board budget meeting
  - July 21 -Regular Council meeting
- e) Councillor Yachimetz
  - June 24 -Special Meeting of Council
  - June 25 -39/20 Alliance meeting
  - July 2 -39/20 Alliance meeting
  - July 21 -Regular Council meeting

Mayor Faulkner requested that the reports be placed on file.

**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) Victim Services – May & June 2014 Executive Summary
- c) YRL – 2013 Annual Report
- d) Ab. Municipal Affairs – Alberta Community Partnership
- e) ESRD – Community Resilience Program
- f) Premier Hancock – New Building Canada Fund
- g) YRL – Update
- h) Black Gold Regional Division – Board Highlights
- i) Devon Chamber of Commerce – TFW Program

Mayor Faulkner requested that the correspondence be placed on file.

**13. CLARIFICATION OF AGENDA BUSINESS:**

No questions were asked.

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**14. IN CAMERA:**

- a) Development
- b) Personnel
- c) Development

*Moved by* Councillor Wiancko that the Regular Council Meeting temporarily adjourn and Council sit In Camera at the hour of 8:35 pm.

**CARRIED  
R-14-07-19**

*Moved by* Councillor Wiancko that the Regular Council Meeting reconvene from In Camera at the hour of 9:28 pm.

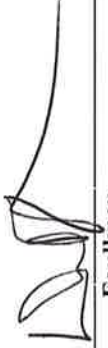
**CARRIED  
R-14-07-20**

**15. ADJOURNMENT:**

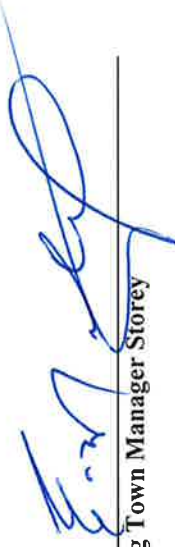
*Moved by* Councillor Donovan that the Regular Council Meeting of July 21, 2014 adjourn at the hour of 9:28 pm.

**CARRIED  
R-14-07-21**

These minutes signed this 18th day of August, 2014.



\_\_\_\_\_  
Mayor Faulkner



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Acting Town Manager Storey