

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, SEPTEMBER 16TH, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER: Mayor Faulkner called the Regular Council Meeting of September 16, 2013 to order at the hour of 7:00 pm.

PRESENT: Mayor Faulkner, Councillors Bartlett, Borodawka, Wiancko, & Yachimetz, Town Manager Rodberg, Director of Finance Storey, Fire Chief Brooks, Public and Press.

2. REVIEW AND ACCEPTANCE OF AGENDA:

Moved by Councillor Wiancko that the agenda is hereby adopted as presented.

**CARRIED
R-13-09-06**

3. PUBLIC HEARING: None

4. DELEGATION: None

5. APPROVAL of MINUTES:

a) Regular Council Meeting – September 3, 2013

Moved by Councillor Yachimetz that the minutes of the Regular Council Meeting of September 3, 2013 are hereby approved as presented.

**CARRIED
R-13-09-07**

6. UNFINISHED BUSINESS: None

7. BYLAWS: None

8. NEW BUSINESS:

a) Fire Chief Brooks – Policy – Radio Communication Etiquette

Correspondence was presented from Fire Chief Brooks in regard to a policy to ensure the proper use of two-way portable radios.

Moved by Councillor Wiancko that the Policy of the Calmar Fire Department, in regard to Radio Communication Etiquette, is hereby adopted.

**CARRIED
R-13-09-08**

b) Fire Chief Brooks – Policy – Social Media

Correspondence was presented from Fire Chief Brooks in regard to a policy to outline information that is acceptable for posting on Social Media.

Moved by Councillor Bartlett that the Policy of the Calmar Fire Department, in regard to Social Media, is hereby adopted.

**CARRIED
R-13-09-09**



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- c) Fire Chief Brooks – Policy – Lone Worker

Correspondence was presented from Fire Chief Brooks in regard to a policy to outline Employer and Employee duties when an employee is considered to be a “lone worker”.

Moved by Councillor Yachimetz that the Policy of the Town of Calmar, in regard to working alone, is hereby adopted.

**CARRIED
R-13-09-10**

- d) Canadian Breast Cancer Foundation – Proclamation

Correspondence was presented from the Canadian Breast Cancer Foundation in regard to the proclamation of October as Breast Cancer Awareness Month in the Town of Calmar.

Moved by Councillor Bartlett that the month of October is hereby proclaimed as Breast Cancer Awareness Month in the Town of Calmar.

**CARRIED
R-13-09-11**

- e) Director of Finance Storey – Zolner Park – CNRL Funding

Correspondence was presented from Director of Finance Storey in regard to funding received CNRL for the Phase 2 Environmental Study conducted in Zolner Park.

Moved by Councillor Bartlett that CNRL funding in the amount of \$31,393.76, for the Zolner Park Environmental Phase 2 Study, is hereby transferred to the Park Facility Reserve.

**CARRIED
R-13-09-12**

- f) Director of Finance Storey – Tax Recovery Public Auction

Correspondence was presented from Director of Finance Storey in regard to the need for a reserve bid for a parcel that is to be offered for sale at a Tax Recovery Public Auction to be held on November 18, 2013.

Moved by Councillor Bartlett that, for the purpose of the Tax Recovery Public Auction scheduled for November 18th, 2013, the reserve bid for the property at TA#0384 shall be the 2013 Property Assessment and further that the sale condition be established as for cash, bank draft or certified cheque.

**CARRIED
R-13-09-13**

- g) Director of Finance Storey – LDRWMA – Landfill Tipping Fees

Correspondence was presented from Director of Finance Storey in the form of a report to Council on the impact of potential rate increases, from the Regional Authority for tipping fees, on the garbage rates charged on the Town’s bi-monthly utility bills. A discussion was held on the need to build reserves for future options to the Authority.

Councillor Wianko requested a recorded vote on the topic.

Moved by Councillor Bartlett that the Town of Calmar would support the adoption of Option 3 by LDRWMA.

**DEFEATED
R-13-09-14**

In Favor: Mayor Faulkner
Councillor Bartlett

Opposed: Councillor Borodawka
Councillor Wianko
Councillor Yachimetz



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9. FINANCIAL:

- a) Trial Balance – August 31, 2013
- b) Bank Reconciliation – August 31, 2013

This correspondence was accepted as information only.

10. DEPARTMENT REPORTS:

- a) Director of Finance Storey – August 31, 2013

This correspondence was accepted as information only.

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Faulkner
 - Sept. 5, 2013 -Calmar Awareness Event
 - Sept. 9-12,2013 -Fort McMurray Trade Show

- b) Councillor Bartlett

Sept. 12, 2013 -Water Commission meeting

- c) Councillor Borodawka

Sept. 11, 2013 -Seniors meeting
Sept. 14, 2013 -Communities In Bloom Awards
Sept. 16, 2013 -Regular Council meeting

- d) Councillor Wiancko

- e) Councillor Yachimetz

Sept. 4, 2013 -39/20 Alliance meeting
Sept. 9-12, 2013 -Fort McMurray Trade Show
Sept. 12, 2013 -Water Commission meeting
Sept. 16, 2013 -Regular Council meeting

- f) Student Council - none

Mayor Faulkner requested that the Council reports a) to e) be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Karen Baxter/Gwen Brown – Thank You
- c) FortisAlberta – Franchise Agreement
- d) AB. Recycling Management Authority – Grant Program
- e) Leduc County – 2011 Annual Report
- f) AltaGas Utilities – Franchise Agreement 2014 Estimate
- g) Fortis Alberta – 2014 Franchise Fee

Mayor Faulkner requested that the correspondence be placed on file.

13. QUESTIONS/CONCERNS FORUM WITH PUBLIC AND PRESS:

The Press inquired if the Tax Recovery property was vacant?
Director of Finance Storey responded that the property is developed.



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14. IN CAMERA: None

15. ADJOURNMENT:

Moved by Councillor Bartlett that the Regular Council Meeting of September 16, 2013
adjourn at the hour of 7:46 pm.

**CARRIED
R-13-09-15**

These minutes signed this 7th day of October, 2013.



Mayor Faulkner



Town Manager Rodberg