

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, FEBRUARY 4, 2013 COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Faulkner called the Regular Council Meeting of February 4, 2013 to order at the hour of 7:00 pm.

PRESENT: Mayor Faulkner, Councillors Bartlett, Borodawka, Wiancko, & Yachimetz, Town Manager Rodberg, Director of Finance Storey, Fire Chief Brooks, Peace Officer Weavell, Leduc RCMP - S/Sgt. Campbell & Insp. Wally Lynds, Calmar Library Board - Joan Wynne & Lola Coombes, Clerk Kirkwood, and Press.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

Moved by Councillor Yachimetz that the agenda is hereby adopted as presented.

**CARRIED
R-13-02-01**

3. **PUBLIC HEARING**

4. **DELEGATION**

- a) Leduc RCMP S/Sgt. Colin Campbell – 3rd Quarter Report

S/Sgt Campbell reviewed the 4 priorities for the Annual Performance Plan for Leduc County as to contribute to safe roads, drug reduction, property crime reduction, and contribute to community safety. He went through the overall progress of each of these initiatives and reported that they were on track to meet these goals. He continued to go through a detailed handout specific to the Town of Calmar. Further he asked that if these were still the priority's that Calmar would like to see for next year.

Discussion was held in regards the DARE Program, and police resources for programs such as DARE, and further that Council felt the initiatives were on track with Calmar's needs.

Council thanked S/Sgt. Campbell and Insp. Lynds for their attendance and presentation.

- b) MNP – Audit Service Plan 2012

Benji Waser introduced himself to Council and explained the audit procedure for 2012. He noted that there were some changes to future accounting standards as outlined in the Plan. Meyers Norris and Penny expect to have the final draft of the audit ready to be presented to Council at the Regular Meeting of March 4, 2013.

Discussion was held in regards to the changes to future accounting standards, and what \$105,000 materiality meant in regards to the audit process.

Council thanked Mr. Waser for his presentation.

5. **ADOPTION OF MINUTES:**

- a) Regular Council Meeting of January 21, 2013

Moved by Councillor Bartlett that the minutes of the Regular Council Meeting of January 21, 2013 are hereby approved as presented.

**CARRIED
R-13-02-02**

6. **UNFINISHED BUSINESS:**

7. **NEW BUSINESS:**

- a) Director of Finance Storey – 2012 Operating Surplus

Correspondence was presented from Director of Finance Storey requesting that the final 2012 operating surplus, effective December 31, 2012, be transferred to accounts in the amount totalling \$356,000.00.

Moved by Councillor Bartlett that, effective December 31, 2012, the amount of \$18,800.00 be transferred to the Allowance For Doubtful Tax Accounts, \$95,500.00 to the Transportation Reserve, \$94,500.00 to the Infrastructure Reserve, \$2,495.00 to the Library



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Facility Reserve, \$50,000.00 to the Town Hall Reserve and \$94,714.00 to the Operating Contingency Reserve.

**CARRIED
R-13-02-03**

- b) Director of Finance Storey – 2013 Capital Budget

Correspondence was presented from Director of Finance Storey requesting that the Final Draft of the 2013 Capital Budget be adopted as presented.

Moved by Councillor Yachimetz that the 2013 Town of Calmar Capital Budget be adopted as presented.

**CARRIED
R-13-02-04**

- c) Director of Finance Storey – 2012 Operating Budget – Municipal Portion Only

Correspondence was presented from Director of Finance Storey requesting that the second draft of the 2013 Town of Calmar Operating Budget (municipal portion only) be adopted as presented.

Moved by Councillor Bartlett that the 2013 Town of Calmar Operating Budget (municipal portion only) be adopted as presented.

**CARRIED
R-13-02-05**

- d) Director of Public Works & Land Development Melesko – Business Licensing Bylaw 94-28-Request to Pursue Amendment

Correspondence was presented from Director of Public Works & Land Development in regards to pursuing amendments to Business Licensing Bylaw 94-28 to clarify whether multiple non-related businesses operated by the same owner, with different phone numbers, and locations, be charged a business license for each individual business.

Council requested that Director of Public Works & Land Development Melesko pursue reviewing and amending Business Licensing Bylaw 94-28.

- e) Calmar Library Board – Library Board Bylaws

Correspondence was presented Calmar Library Board in regards to their new bylaws. Library Board Chair Joan Wynn explained the changes to the bylaws were to remove operational items such as library hours, to include a FOIP bylaw, to remove membership fees to be in line with the surrounding communities, making up for revenues with strict fines, and donations.

Moved by Councillor Yachimetz that Calmar Library Board Bylaws are hereby adopted.

**CARRIED
R-13-02-06**

- f) CPO Weavell -Country Kennels – Pound Keeper Contract for Services

Correspondence was presented Community Peace Office Weavell in regards to a new contract for the Town of Calmar Pound Keeper that clarified expectations of the kennel as well as the Peace Officer.

Moved by Councillor Borodawka that Council approve the Pound Keeper Contract for Services dated February 1, 2013 to January 31, 2014, with Country Kennels.

**CARRIED
R-13-02-07**

- g) Edmonton Chamber of Commerce – Budget 2013: What's Ahead for Alberta

Correspondence was presented from the Edmonton Chamber of Commerce in regards to Budget 2013: What's ahead for Alberta being held on March 11, 2013.

Town Manager Rodberg stated interest in attending.

Mayor Faulkner requested that this correspondence be accepted as information.

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- h) Blaine Calkins, MP – 2012-13 Pre-Budget Consultation Invite

Correspondence was presented from Blaine Calkins, MP and the Minister of State (Finance) Ted Menzies inviting Council to participate in the 2012-13 pre-budget consultation process.

Mayor Faulkner stated he would attend and further that this correspondence be accepted as information.

8. BYLAWS AND/OR POLICIES:

- a) Bylaw 2013-05 – Animal Control Bylaw 2006-09 – Amendment to Add “Schedule C”

Moved by Councillor Yachimetz that Bylaw 2013-05 is hereby given first reading.

**CARRIED
R-13-02-08**

Moved by Councillor Wiancko that Bylaw 2013-05 is hereby given second reading.

**CARRIED
R-13-02-09**

Moved by Councillor Bartlett that permission is hereby granted for the presentation of Bylaw 2013-05 for all three readings at this meeting.

**CARRIED UNANIMOUSLY
R-13-02-10**

Moved by Councillor Borodawka that Bylaw 2013-05 is hereby given third reading.

**CARRIED
R-13-02-11**

- b) Bylaw 2013-06 – Sidewalk Clearing Bylaw 2009-02 – Amendment to Add “Schedule A”

Discussion was held in regards to concerns with not being permitted to use salt or chemicals on sidewalks, but having to ensure all ice was removed, further businesses that have driveway exits over sidewalks, and properties with nowhere to shovel snow but the street.

Council requested that this bylaw be further reviewed, and brought back to later meeting.

- c) Policy 2013-33–Calmar Fire Department -- Level of Service

Discussion was held in regards to the levels that are required to be met.

Moved by Councillor Yachimetz that Policy 2013-33 – Calmar Fire Department -Level of Service be adopted as presented.

- d) Policy 2013-34 – Calmar Fire Department -- Fire Department Incentives

Discussion was held in regards to the level of pay for rookies vs. firefighters, and policy changes to pay raises in the future.

Moved by Councillor Bartlett that Policy 2013-34 – Calmar Fire Department – Fire Department Incentives be adopted as presented.

9. FINANCIAL INFORMATION:

- a) December 2012 Bank Reconciliation

Mayor Faulkner requested that this item be accepted as information.

10. DEPARTMENT REPORTS:



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11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Faulkner
 - January 22, 2013 Early Childhood Mapping Meeting
 - January 24, 2013 Profiling Meeting with Pipestone Flyer
 - January 24, 2013 Met with Baptist Church Pastor
 - January 25, 2013 Calmar Elementary School Grade Six Class Presentation
 - January 28, 2013 CCDC Promotion Strategy Meeting
 - January 31, 2013 Budget Meeting
 - February 1, 2013 Leduc Chamber of Commerce Luncheon
 - February 4, 2013 Regular Council Meeting
- b) Councillor Bartlett
 - January 24, 2013 Leduc Foundation Meeting
 - January 30, 2013 Fire Department Officers Meeting
 - January 31, 2013 Budget Meeting
- c) Councillor Borodawka
 - December 31, 2012 First Night Celebrations
 - January 7, 2013 Seniors Bus Meeting
 - January 9, 2013 Calmar Seniors Meeting
 - February 4, 2013 Met with Administration in regards to Communities in Bloom
- d) Councillor Wiancko
 - January 31, 2013 Budget Meeting
 - January 26, 2013 Telford Lake Ice Racing
- e) Councillor Yachimetz
 - January 28, 2013 CCDC Meeting
 - January 31, 2013 Budget Meeting
 - February 4, 2013 Regular Council Meeting
- f) Student Council

Mayor Faulkner requested that the Council reports a) to e) be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) Leduc County FCSS Advisory Committee Minutes
- c) Leduc Nisku EDA – Funding Contribution

Mayor Faulkner requested that correspondence items b) through c) be placed on file.

13. QUESTIONS/CONCERNS FORUM WITH PUBLIC AND PRESS:


14. IN CAMERA:

15. ADJOURNMENT:

Moved by Councillor Yachimetz that the Regular Council Meeting of February 4, 2013 adjourn at the hour 8:55pm.

**CARRIED
R-13-02-12**

These minutes signed this 19th day of February, 2013.



Mayor Faulkner



Town Manager Rodberg