



T.A Phillips, Recreation Department, Town of Calmar - Tel 780-985-3604 ext. 224 Email Tphillips@calmar.ca
PO Box 750, 4901 - 50 Avenue, Calmar AB

BOOKING APPLICATION - CALMAR PROGRAM CENTRE

For Facility Software System

Rental Date Requested (*i.e.* July 12, 2017):

PLEASE PRINT

First Name:

Last Name

Mailing Address:

City/Town:

Postal Code:

Telephone Number:

Alternate Number:

Email Address:

Organization Name:

Financial Info - Facility Deposit

Deposit of \$150.00 (GL 4-72-00-470)

\$150.00

Paid:

Financial Information - Rental Fee

1 to 4 Hours @ \$25.00 (GL 1-72-00-592) plus GST

\$26.25

Paid:

4 Hours + @ \$50.00 (GL 1-72-00-592) plus GST

\$52.50

Paid:

Renter's Signature:

Date of Application:

Information (FAQ's):

1. All payments shall be made payable to 'Town of Calmar'
2. Keys to the Program Centre are to be picked up one or two days prior to event.
3. Deposits are returned after a post-rental inspection of the facility.
4. Failure to leave the facility clean and in good order will result in the immediate forfeit of deposit.
5. Alcohol is only permitted with an appropriate license.
6. In the event of an emergency – 'On call' number for Public Works is 780-446-7319
7. Should you have any questions, please call Town Office 780-985-3604