

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, DECEMBER 4, 2017, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of December 4, 2017 to order at the hour of 7:00pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Rehn, Sargent, Acting Town Manager Melesko and public.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

Mayor Yachimetz requested to add item 7 e) Leduc Chamber of Commerce – Invitation to the agenda.

Moved by Councillor Balaban that the agenda is hereby adopted as amended.

**CARRIED
R-17-12-01**

3. **PUBLIC HEARING:** None

4. **DELEGATIONS:** None

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – November 20, 2017

Moved by Councillor Sargent that the minutes of the Regular Council Meeting of November 20, 2017 are hereby approved as presented.

**CARRIED
R-17-12-02**

6. **Unfinished Business - None**

7. **NEW BUSINESS:**

- a) Director of Finance Storey – Senior Citizens Club Insurance

Correspondence was presented from Director of Finance Storey in regard to correspondence received from the Calmar & District Senior Citizens Club in regards to Party Alcohol Liability insurance.

Moved by Councillor Rehn that the Calmar & District Senior Citizens Club amend their rental agreements to include the following:

- 1) The renter of the facility shall indemnify the Senior Citizens Club and Town of Calmar from any liability from use of the facility, and
- 2) If alcohol is to be served at a function, pursuant to the rental agreement, the renter shall provide evidence of the renter's purchase of a Party Alcohol Liability insurance policy naming the Club and Town of Calmar as insured on the policy.

**CARRIED
R-17-12-03**

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b) Director of Finance Storey – 2018 Interim Operating Budget

Correspondence was presented from Director of Finance Storey in regard to the requirement for Council to adopt an interim operating budget for 2018.

Moved by Councillor Gardner that the 2017 operating budget for the Town of Calmar is hereby adopted as the 2018 interim operating budget.

**CARRIED
R-17-12-04**

c) Public Communications Committee – Administrative Support

Correspondence was presented from Public Communications Committee in regard to the requirement of the Committee to have administrative support to assist with development of policies it is recommending to Council.

Moved by Councillor Balaban that Ms. Amanda Eigenbrood is hereby designated as the Administrative Support staff member to the Public Communications Committee.

**CARRIED
R-17-12-05**

d) Leduc Nisku EDA - Invitation

Correspondence was presented from Leduc Nisku EDA in regard to an invitation to attend a Holiday Open House on December 14th, 2017.

Councillor Balaban will try to attend. The correspondence was accepted as information.

e) Leduc Chamber of Commerce – Invitation

Correspondence was presented from the Leduc Chamber of Commerce in regard to an invitation to attend the 2017 “Spirit of Giving” event on December 8th.

Moved by Councillor Sargent that Councillor Balaban attend the Leduc Chamber of Commerce “Spirit of Giving” event on December 8th, 2017.

**CARRIED
R-17-12-06**

8. BYLAWS AND/OR POLICIES:

a) Policy 2017-028 – Community Events Electronic Sign

Policy 2017-028, in regard to the Community Events Electronic Sign usage, was presented from the Public Communications Committee.

Moved by Councillor Rehn that Policy 2017-028 is hereby adopted.

**CARRIED
R-17-12-07**

9. FINANCIAL:

a) Bank Reconciliation – Oct. 31, 2017

Mayor Yachimetz requested that the report be placed on file.

10. DEPARTMENT REPORTS: None

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11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz:
 - Nov. 21st – 24th -AUMA Convention
 - Nov. 25th -Leduc Chamber Santa's Parade
 - Nov. 28th -Municipal Planning Commission meeting
 - Nov. 29th -LDRWM Board meeting
 - Nov. 29th -39/20 Alliance Board meeting
 - Nov. 30th -CRSWSC meeting
 - Dec. 4th -Regular Council meeting

- b) Councillor Balaban
 - Nov. 22nd – 24th -AUMA Convention
 - Nov. 28th -Municipal Planning Commission meeting
 - Nov. 29th -39/20 Alliance Board meeting
 - Nov. 30th -CRSWSC meeting
 - Dec. 4th -Regular Council meeting

- c) Councillor Gardner
 - Nov. 22nd -24th -AUMA Convention
 - Nov. 28th -Municipal Planning Commission meeting
 - Nov. 29th -Public Communications Committee meeting
 - Dec. 4th -Regular Council meeting

- d) Councillor Rehn
 - Nov. 22nd – 24th -AUMA Convention
 - Nov. 29th -Public Communications Committee meeting
 - Nov. 29th -FCSS meeting
 - Nov. 30th -CRSWSC meeting
 - Dec. 4th -Regular Council meeting

- e) Councillor Sargent
 - Nov. 22nd – 24th -AUMA Convention
 - Nov. 27th -Leduc Regional Housing Foundation Governance Committee
 - Nov. 30th -Leduc Regional Housing Foundation Board meeting
 - Dec. 4th -Regular Council meeting

Mayor Yachimetz requested that the reports be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) FortisAlberta – 2018 Rates
- c) Black Gold Regional Division – Board Highlights
- d) ASCHA – Seniors Housing

Mayor Yachimetz requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

None at this time.

14. IN CAMERA: None

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15. ADJOURNMENT:

Moved by Councillor Gardner that the Regular Council Meeting of December 4, 2017 adjourn at the hour of 7:47 pm.

**CARRIED
R-17-12-08**

These minutes signed this 18th day of December, 2017.



Mayor Yachimetz



Acting Town Manager Melesko