

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS
HELD ON MONDAY, NOVEMBER 19, 2018, COMMENCING AT 7:00 pm
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of November 19, 2018 to order at the hour of 7:00 pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, and Froese, Acting Town Manager Storey, Director of Operations & Land Development and Public.

ABSENT (with regrets): Councillor Rehn and Town Manager Rodberg

2. **ADOPTION OF AGENDA:**

Moved by Councillor Balaban that the agenda is hereby adopted as presented.

**CARRIED
R-18-11-26**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:**

- a) Jeff Nixon/Kevin Miller – AB. Municipal Affairs – MAP Review

Mr. Jeff Nixon and Mr. Kevin Miller, from AB. Municipal Affairs, were in attendance to address Council on the topic of the Municipal Accountability Review.

Mr. Nixon stated that the Minister of Municipal Affairs initiated this new program in March, 2018. The program entails the review of Legislative affairs of municipalities under 5,000 population.

These reviews will be conducted every four years. Mr. Nixon noted that the review is not on the governance of municipalities.

The Town will receive a report from Municipal Affairs in approximately 4 to 6 weeks. The municipality will have to respond within 8 weeks to identify its plans to comply with recommendations and then the municipality will have 1 year to become compliant.

Mayor Yachimetz thanked the gentlemen for their presentation.

5. **APPROVAL OF MINUTES:**

- a) Regular Council Meeting – November 5, 2018

Moved by Councillor Gardner that the minutes of the Regular Council Meeting, of November 5, 2018, are hereby approved as amended.

**CARRIED
R-18-11-27**

6. **Unfinished Business - None**

7. **BYLAWS or POLICIES**

- a) Bylaw 2018-24 – Land Use Bylaw Amendment

Moved by Councillor Froese that Bylaw 2018-24 is hereby given first reading.

**CARRIED
R-18-11-28**

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- b) Policy 2018-055 – Snow Removal

Moved by Councillor Balaban that Policy 2018-055 is hereby adopted.

**CARRIED
R-18-11-29**

- c) Policy 2018-056 – Playground Equipment Inspection

Moved by Councillor Gardner that Policy 2018-056 is hereby adopted.

**CARRIED
R-18-11-30**

8. NEW BUSINESS:

- a) Farm Safety Centre – 2019 Donation Request

Correspondence was presented from the Farm Safety Centre in regard to a request for a donation in 2019.

Moved by Councillor Froese that the request for a 2019 donation, from the Farm Safety Centre, is hereby referred to the Budget Committee for consideration.

**CARRIED
R-18-11-31**

- b) Leduc Regional Chamber of Commerce – 2019 Membership

Correspondence was presented from the Leduc Regional Chamber of Commerce in regard to a request for a Town of Calmar membership, in the amount of \$222.86, for 2019.

Moved by Councillor Gardner that the Town of Calmar purchase a 2019 membership in the Leduc Regional Chamber of Commerce in the amount of \$222.86.

**CARRIED
R-18-11-32**

- c) Yellowhead Regional Library - Presentation

Correspondence was presented from Councillor Gardner in regard to a request from Yellowhead Regional Library for permission to send a delegation to Council to make a presentation about their organization.

Moved by Councillor Gardner that Council hereby authorizes Administration to contact Yellowhead Regional Library to make arrangements for a delegation from YRL to deliver a presentation about their organization.

**CARRIED
R-18-11-33**

- d) APEGA - Invitation

Correspondence was presented from the Association of Professional Engineers and Geoscientists of Alberta in regard to an invitation for Mayor Yachimetz and guest to attend a celebration of the holiday season on December 4th, 2018 in Edmonton.

The correspondence was accepted as information.

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- e) Brownlee, LLP – 2019 Emerging Trends in Municipal Law

Correspondence was presented from Brownlee, LLP in regard to their annual 2019 Emerging Trends in Municipal Law seminar to be held on February 14th, 2019 in Edmonton.

Moved by Councillor Froese that Councillors Balaban and Gardner attend the Brownlee, LLP 2019 Emerging Trends in Municipal Law seminar in February, 2019.

**CARRIED
R-18-11-34**

- f) Leduc & District Chamber of Commerce – Spirit of Giving Luncheon

Correspondence was presented from the Leduc & District Chamber of Commerce in regard to Their Spirit of Giving Luncheon to be held on December 7th, 2018 at the Edmonton International Airport Hotel.

The correspondence was accepted as information.

9. FINANCIAL:

- a) Bank Reconciliation – October 31, 2018

Mayor Yachimetz requested that the report be placed on file.

10. DEPARTMENT REPORTS:

- a) Town Manager Rodberg
- b) Director of Finance Storey
- c) Recreation Coordinator King
- d) FCSS Coordinator Pearson
- f) Director of Operations & Land Development Melesko
- g) CPO Leggio

Mayor Yachimetz requested that the reports be placed on file.

11. COUNCIL AND COMMITTEE REPORTS:

- a) Mayor Yachimetz:

Nov. 6th -Breakfast with the Mayor
Nov. 7th -Community meeting re: cannabis
Nov. 11th -Remembrance Day services
Nov. 14th -Library Grand re-opening
Nov. 19th -Regular Council Meeting

- b) Councillor Gardner

Nov. 13th -Recreation Board meeting
Nov. 14th -Library Grand re-opening
Nov. 15th -Library Board meeting
Nov. 19th -Regular Council Meeting

- c) Councillor Rehn

No report

- d) Councillor Froese

Nov. 7th -Orientation training with Director of Finance
Nov. 7th -Community meeting re: cannabis
Nov. 14th -Orientation training with Director of Finance
Nov. 14th -Library Grand re-opening
Nov. 17th -South Alberta Light Horse Regiment visit
Nov. 19th -Regular Council Meeting

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d) Councillor Balaban

Nov. 7th -39/20 Presentation to Breton Council
Nov. 11th -Remembrance Day services
Nov. 12th -39/20 Presentation to Warburg Council
Nov. 13th -39/20 Presentation to Thorsby Council
Nov. 14th -Library Grand re-opening
Nov. 19th -Regular Council Meeting

Mayor Yachimetz requested that the reports be placed on file.

12. CORRESPONDENCE:

- a) Outstanding Items
- b) AB. Municipal Affairs – Provincial 2019 Equalized Assessment Report

Mayor Yachimetz requested that the correspondence be placed on file.

13. CLARIFICATION OF AGENDA BUSINESS:

There were none at this time.

14. IN CAMERA:

- a) Personnel (Pursuant to Section 24(1)(d) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Balaban that the Regular Council Meeting temporarily adjourn and Council sit In Camera at 7:47 pm.

**CARRIED
R-18-11-35**

Moved by Councillor Gardner that the Regular Council Meeting reconvene from In Camera at 8:12 pm.

**CARRIED
R-18-11-36**

Moved by Councillor Froese that Town Council authorize the Administration to employ a certified full time Economic Development Officer for inclusion in the 2019 Operating Budget.

**CARRIED
R-18-11-37**

15. ADJOURNMENT:

Moved by Councillor Gardner that the Regular Council Meeting of November 19, 2018 adjourn at the hour of 8:13 pm.

**CARRIED
R-18-11-38**

These minutes signed this 3rd day of December, 2018.



Mayor Yachimetz



Acting Town Manager Storey

