

**REGULAR MEETING OF COUNCIL OF THE TOWN OF CALMAR WAS  
HELD ON MONDAY, MAY 6, 2013 COMMENCING AT 7:00 pm  
IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER:** Mayor Faulkner called the Regular Council Meeting of May 6, 2013 to order at the hour of 7:00 pm.

**PRESENT:** Mayor Faulkner, Councillors Bartlett, Borodawka, Wiancko, & Yachimetz, Town Manager Rodberg, Director of Public Works & Land Development Melesko, Leduc RCMP S/Sgt. Colin Campbell, Clerk Kirkwood, Public, and Press.

2. **REVIEW AND ACCEPTANCE OF AGENDA:**

Town Manager Rodberg requested that item 14.b) Development be added to the agenda.

*Moved by* Councillor Yachimetz that the agenda is hereby adopted as amended.

**CARRIED  
R-13-05-01**

3. **PUBLIC HEARING**

4. **DELEGATION**

- a) Leduc RCMP S/Sgt. Colin Campbell – 4<sup>th</sup> Quarter Annual Performance Plan Stats & 4<sup>th</sup> Quarter Mayor's Report

S/Sgt Campbell reviewed the 4 priorities for the Annual Performance Plan for Leduc County as to contribute to safe roads, drug reduction, property crime reduction, and contribute to community safety. He went through the overall progress of each of the initiatives under the priorities and reported that some fell shy of meeting their goals, but many of the goals were met and even exceeded in some cases. He advised that while the priorities of the 2013-14 Annual Performance Plan would remain the same, some tweaks had been made to the initiatives to be more meaningful to their membership and communities that are served. One new program would be a spousal abuse presentation, put on by the RCMP, local community members, and Victim Services. He further advised that they were waiting on the province to approve 3 new positions for Leduc County, and Inceptor Wally Lynds had advised that it was expected to go through.

Council asked if there was any update on the recent stolen vehicles or break-in's in Calmar, and further his thoughts on if Citizens on Patrol would be a valuable program for Calmar, and if there could be some guidance from the RCMP in setting it up in Calmar.

S/Sgt. Campbell explained that there were only 2 reported vehicle thefts in the last quarter and 4 reported thefts under \$5000, and that it was very possible that residents were not reporting the crimes, but the RCMP were aware of the problem, and there seemed to be a lot of the same crime in certain areas in Leduc. He advised that if well organized, there could be some value to Citizens on Patrol, and that a member could liaise with Calmar's Peace Officer to set this up again. He also noted another initiative that other communities were using was called Positive Ticketing, where local businesses donate items like a free slurpee's to give out as a positive ticket. When Officers see a person doing something good, they are stopped and rewarded with this positive ticket.

Council thanked S/Sgt. Campbell his attendance and presentation.

5. **ADOPTION OF MINUTES:**

- a) Regular Council Meeting of April 15, 2013

*Moved by* Councillor Wiancko that the minutes of the Regular Council Meeting of April 15, 2013 are hereby approved as presented.

**CARRIED  
R-13-05-02**

*Moved by* Councillor Yachimetz that the minutes of the Special Council Meeting of April 27, 2013 are hereby approved as presented.

**CARRIED  
R-13-05-03**

6. **UNFINISHED BUSINESS:**

- a) Imperial Oil – Funding Request

Councillor Wiancko thanked Director of Public Works & Land Development Melesko for his follow up on this item.



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Mayor Faulkner requested that this correspondence be accepted as information.

**7. NEW BUSINESS:**

- a) Town Manger Rodberg – Returning Officer – Municipal Election 2013

*Moved by* Councillor Borodawka that Council appoint Yvonne Pearson as the Returning Officer for the Town of Calmar 2013 Municipal Election.

**CARRIED  
R-13-05-04**

- b) Town Manager Rodberg – Yellowhead Regional Library – Master Membership Agreement Amendment

*Moved by* Councillor Bartlett that the Yellowhead Regional Library's recommended changes, dated April 26, 2013, to Clause 15.1 and 15.2 of the YRL Master Membership Agreement are hereby approved.

**CARRIED  
R-13-05-05**

- c) Director of Finance Storey – Multi-Year Capital Infrastructure Plan Amendment

*Moved by* Councillor Bartlett that Council adopt the amended Multi-Year Capital Infrastructure Plan dated May 6, 2013.

**CARRIED  
R-13-05-06**

- d) Director of Public Works & Land Development Melesko – Direct Control Application for Change of Use – Lot N ½ of 5, Block 8, Plan 4063 ET

Correspondence was presented from Director of Public Works & Land Development Melesko in regards to a Direct Control Development Application to change the use of an existing residential building into a Minor Home Occupation for the purpose of importing and exporting dry goods such as dollar store items and toys, while still remaining principle residential dwelling.

Councillor Wiancko noted that he lived in the subject neighbourhood, and had recently spoken with neighbours in the area who seemed to support the idea.

*Moved by* Councillor Bartlett that Council approve the application and allow for the use of Lot N ½ of 5, Block 8, Plan 4063 ET to be changed to operate as a primary residence, and allow for the business to operate as a Minor Home Occupation as per Land Use Bylaw 2004-16, Part 2 – Special Provisions, 2.1 Home Occupations.

**CARRIED  
R-13-05-07**

- e) Taxation & Permitting Clerk Kirkwood – Tax Recovery Public Auction

Correspondence was presented from Taxation Clerk Kirkwood requesting that Council set the reserve bid and conditions of sale for the property to be sold at the 2013 Tax Recovery Public Auction.

*Moved by* Councillor Borodawka that the reserve bid, on Lot 1, Block 7, Plan 812-2892, at the 2013 public auction, be established as the assessed value of the property for 2013 taxation purposes and further that the properties be sold on a “where is – as is” basis and for cash.

**CARRIED  
R-13-05-08**

- f) Wabamun Dragonfly Festival Parade

Councillor Wiancko expressed interest, and stated he would attend should his schedule allow for it.

- g) Seniors Advisory Council – Seniors Week 2013

*Moved by* Councillor Borodawka that June 3-9, 2013 be proclaimed “Seniors Week” in the Town of Calmar.

**CARRIED  
R-12-05-09**

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Mayor Faulkner proclaimed June 3-19, 2013 "Seniors Week" in the Town of Calmar.

- h) Atco Cup – 2013 Edmonton Classic Horse Show

Correspondence was presented from Atco Cup inviting Mayor Faulkner to attend the 2013 Edmonton Classic Horse Show on May 23, 2013.

Mayor Faulkner requested that the Town send regrets that the Town of Calmar is unable to attend.

- i) Town of Devon – 2013 Capital Region Municipal Golf Tournament

Mayor Faulkner and Councillor Bartlett expressed interest in attending.

*Moved by* Councillor Borodawka that Council authorize two members of Council to attend the 2013 Capital Region Municipal Golf Tournament on August 7, 2013.

**CARRIED  
R-12-05-10**

- j) Devon Chamber of Commerce – Golf Tournament

Correspondence was presented from the Devon Chamber of Commerce inviting Council to attend the 2<sup>nd</sup> Annual Golf Tournament being held on June 6, 2013

Mayor Faulkner requested that this correspondence be accepted as information.

- k) Alberta Tourism, Parks and Recreation – 2013 Energize Workshop

Correspondence was presented from Alberta Tourism, Parks & Recreation inviting Council to attend the 2013 Energize workshop to be held on October 24-26, 2013 and further submit a nomination for the Volunteer Recognition Award of an individual (or individuals) from Calmar who have made significant contributions to recreation development.

Discussion was held in regards to the event occurring after the municipal election, and further that Town Manager Rodberg look into and determine if someone meets the criteria.

*Moved by* Councillor Wiancko that Council nominate Recreation Coordinator Ankerstein for a Volunteer Recognition Award at the 2013 Energize Workshop, if applicable.

**CARRIED  
R-12-05-11**

- l) John Humphrey Centre for Peace & Human Rights – Ignite Change Now! Global Youth Assembly

Correspondence was presented from the John Humphrey Centre for Peace & Human Rights requesting Council sponsor delegates from the Calmar's youth council, youth center, or general community to attend the Ignite Change Now! Global Youth Assembly.

Mayor Faulkner noted that there was not much interaction with the student council at this time, and that Town Manger Rodberg has been contact with the school to see if there was interest to restart the student interaction with Council for the fall, further that this correspondence be placed on file.

**8. BYLAWS AND/OR POLICIES:**

- a) Bylaw 2013-08 – Council Procedure & Conduct

*Moved by* Councillor Wiancko that Bylaw 2013-08 is hereby given first reading.

**CARRIED  
R-13-05-12**

*Moved by* Councillor Borodawka that Bylaw 2013-08 is hereby given second reading.

**CARRIED  
R-13-05-13**



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*Moved by* Councillor Bartlett that permission is hereby granted for the presentation of Bylaw 2013-08 for all three readings at this meeting.

**CARRIED UNANIMOUSLY  
R-13-05-14**

*Moved by* Councillor Yachimetz that Bylaw 2013-08 is hereby given third reading.

**CARRIED  
R-13-05-15**

- b) Policy 2013-35 – Organizational Roles & Responsibilities

*Moved by* Councillor Wiancko that Policy 2013-35 – Organizational Roles & Responsibilities be adopted as presented.

**CARRIED  
R-13-05-16**

- c) Policy 2013-36 – Council Code of Conduct

*Moved by* Councillor Wiancko that Policy 2013-36 – Council Code of Conduct be adopted as presented.

**CARRIED  
R-13-05-17**

**9. FINANCIAL INFORMATION:**

**10. DEPARTMENT REPORTS:**

- a) Town Manager Rodberg – Municipal Law II Course Marks

Council commended Town Manager Rodberg for her achievement.

**11. COUNCIL AND COMMITTEE REPORTS:**

- a) Mayor Faulkner

April 15, 2013	Leduc Radio Launch Social
April 17, 2013	Leduc & Region Waste Management Authority
April 18, 2013	CCDC Meeting
April 20, 2013	Calmar Annual Fireman's Ball
April 22, 2013	Met with Pastor Keith of Baptist Church
April 24, 2013	Leduc County FCSS Volunteer Acknowledgment Celebration
April 24, 2013	Developer Meeting
April 24, 2013	Capital Region Southwest Water Services Commission AGM
April 25, 2013	39/20 Alliance Meeting
April 26, 2013	Volunteer Appreciation Night
April 27, 2013	Council Mega Meeting
April 30, 2013	Calmar Legion Meeting
May 1, 2013	Met with Joan Whaley, Brian Bowels & Town Manger Rodberg
May 4, 2013	Spring Trade Show

- b) Councillor Bartlett

April 20, 2013	Calmar Annual Fireman's Ball
April 24, 2013	Capital Region Southwest Water Services Commission AGM
April 26, 2013	Volunteer Appreciation Night
April 27, 2013	Council Mega Meeting
April 27, 2013	Special Council Meeting
May 4, 2013	Spring Trade Show

- c) Councillor Borodawka

May 4, 2013	Spring Trade Show
May 6, 2013	Communities in Bloom Meeting
May 6, 2013	Regular Council Meeting
May 7, 2013	Celebration of Life – Wanda Liddle



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d) Councillor Wiancko

April 18, 2013	FCSS Meeting
April 20, 2013	Calmar Annual Fireman's Ball
April 26, 2013	Volunteer Appreciation Night
April 27, 2013	Council Mega Meeting
May 4, 2013	Spring Trade Show
May 6, 2013	Regular Council Meeting

e) Councillor Yachimetz

April 17, 2013	Calmar Library Board Meeting
April 18, 2013	CCDC Meeting
April 20, 2013	Calmar Annual Fireman's Ball
April 24, 2013	Capital Region Southwest Water Services Commission AGM
April 25, 2013	39/20 Alliance Meeting
April 26, 2013	Volunteer Appreciation Night
April 27, 2013	Council Mega Meeting
May 1, 2013	Library Appreciation Dinner
May 4, 2013	Spring Trade Show
May 6, 2013	Regular Council Meeting

f) Student Council

Mayor Faulkner requested that the Council reports a) to e) be placed on file.

**12. CORRESPONDENCE:**

- a) Outstanding Items
- b) Trevor Smith – Letter of Thanks – Calmar Fire Fighter Taunya Van Looy
- c) Joan Wynn – Library Board Resignation
- d) Leduc & District Victims Services – Quarterly Municipal Report
- e) Alberta Capital Finance Authority – 2012 Annual Report (Available in Mayors Office)
- f) High Level Bridge Lighting Campaign

Council requested that Firefighter Tauyna Van Looy be commended on her services to assist with the accident of Trevor Smith, and all her efforts on the Calmar Fire Department. Further it was requested that a letter be sent to Joan Wynne and Colleen Kuhn thanking them for their service on the Calmar Library Board.

Mayor Faulkner requested that correspondence items b) through f) be placed on file.

**13. QUESTIONS/CONCERNS FORUM WITH PUBLIC AND PRESS:**

Mayor Faulkner called for a short recess at the hour of 8:15pm.

Mayor Faulkner called the Regular Meeting of Council back to order at the hour of 8:25pm.

**14. IN CAMERA:**

- a) Personnel
- b) Development

*Moved by* Councillor Wiancko that the Regular Council Meeting temporarily adjourn and Council sit In Camera at 8:25pm.

**CARRIED  
R-13-05-18**

*Moved by* Councillor Wiancko that the Regular Council Meeting reconvene from In Camera at 8:35pm.

**CARRIED  
R-13-05-19**

*Moved by* Councillor Borodawka to accept the amended Town of Calmar Performance Based Salary Grid Plan, dated May 6, 2013.

**CARRIED  
R-13-05-20**




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**15. ADJOURNMENT:**

*Moved by* Councillor Wiancko that the Regular Council Meeting of May 6, 2013 adjourn at the hour 8:37pm.

**CARRIED  
R-13-05-21**

**These minutes signed this 21<sup>st</sup> day of May, 2013.**

  
\_\_\_\_\_  
Mayor Faulkner

  
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Town Manager Rodberg