

**REGULAR MEETING OF COUNCIL
OF THE TOWN OF CALMAR WAS HELD
ELECTRONICALLY ON MONDAY JUNE 21, 2021, COMMENCING AT 7:00 pm
GoToMeeting - Public Access Code: 134-076-245**

1. **CALL TO ORDER:** Mayor Yachimetz called the Regular Council Meeting of June 21, 2021 to order at the hour of 7:00 pm.

PRESENT: Mayor Yachimetz, Councillors Balaban, Gardner, Faulkner, Town Manager Krawchuk, Director of PW & LD Melesko, CSC King, EDO Levasseur and Public.

Mayor Yachimetz addressed all attendees on microphone and voting protocols that will be used for the meeting.

2. **ADOPTION OF AGENDA:**

CAO Krawchuk requested to omit 14 b) Development from the Agenda.

Moved by Councillor Gardner that the agenda is hereby adopted as amended.

**CARRIED
R-21-06-22**

3. **PUBLIC HEARINGS:** None

4. **DELEGATIONS or PRESENTATIONS:** None

5. **APPROVAL OF MINUTES:**

- a) **Regular Council Meeting – May 17, 2021**
b) **Regular Council Meeting – June 07, 2021**

Moved by Councillor Balaban that the minutes of the Regular Council Meeting, of May 17, 2021, and June 07, 2021, is hereby approved as presented.

**CARRIED
R-21-06-23**

6. **UNFINISHED BUSINESS:** None

7. **BYLAWS or POLICIES:**

- a) **CAO Krawchuk RFD -Amendment** – Policy #2017-026 – Human Resources Policy

Moved by Councillor Gardner that Policy #2017-026 being a Policy of Human Resources is hereby accepted as amended.

**CARRIED
R-21-06-24**

- b) **EDO Levasseur RFD-Amendment** - Policy #2019-056 – Board and Committee Confidentiality

Moved by Councillor Balaban that Policy #2019-056 being a Policy of Board and Committee Confidentiality is hereby accepted as amended.

**CARRIED
R-21-06-25**

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c) EDO Levasseur RFD – Policy #2021-089 – Municipal Naming Policy

Moved by Councillor Faulkner that Policy #2021-089 is hereby accepted as information and furthermore, that Administration amend the Policy as directed and submit back to Council for the July 19th Regular Meeting of Council for adoption.

**CARRIED
R-21-06-26**

**d) Calmar Enforcement CPO Leggio – Traffic Safety Bylaw # 2021-06 (1st Reading Only)
(March 08, 2021, Review of Policy #6)**

Moved by Councillor Gardner that Bylaw # 2021-06 receives first reading at this meeting.

**CARRIED
R-21-06-27**

8. NEW BUSINESS:

a) CAO Krawchuk – Proclamation – June Parks and Recreation Month

Moved by Councillor Balaban that June is proclaimed Parks and Recreation month in the Town of Calmar.

**CARRIED
R-21-06-28**

b) CAO Krawchuk RFD – Eastern Slopes Coal Exploration

Moved by Councillor Faulkner that Council passes a motion authorizing the Mayor to endorse the section as indicated that was included in the letter from High River.

**CARRIED
R-21-06-29**

c) CAO Krawchuk – The Chamber, State of Leduc County June 24, 2021

Moved by Councillor Gardner that Mayor Yachimetz, and Councillors Balaban and Gardner attend the upcoming Chamber event and further that CAO Krawchuk registers the attendees.

**CARRIED
R-21-06-30**

d) CAO Krawchuk RFD – Advance Vote for General Municipal Election

Moved by Councillor Balaban that the date for the advance vote be set for Saturday October 02, 2021, from 11:00am-2:00pm.

**CARRIED
R-21-06-31**

e) CAO Krawchuk RFD – Request to Lower Flags and Shoe Donation – 215 Nations Children

Moved by Councillor Faulkner that Council accepts this as information.

**CARRIED
R-21-06-32**

f) CAO Krawchuk – Proclamation Request – National Drowning Prevention Week

Moved by Councillor Gardner that the Town of Calmar declare July 18-24, 2021 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

**CARRIED
R-21-06-33**

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g) CSC King RFD – Funding for Calmar Days 2021

Moved by Councillor Balaban that Council approves the transfer of \$18,000 from Parks Reserve to GL# 2-72-00-221 (Promotions and Hosting) to fund Calmar Days 2021.

**CARRIED
R-21-06-34**

h) CSC King RFD – Resident Satisfaction Survey – Delivery Services

Moved by Councillor Faulkner that Council accepts this as information and furthermore, that Administration schedules a meeting with Council to discuss the survey content further, and once clarification occurs, CSC King will submit back to Council for approval.

**CARRIED
R-21-06-35**

i) CSC King RFD – Leduc County Proposed Recreation Cost Sharing Agreement

Moved by Councillor Gardner that Council approves in principle the proposed Recreation Cost Sharing Agreement with Leduc County so that Leduc County can prepare an actionable copy of the document.

**CARRIED
R-21-06-36**

j) Mayor Wally Yachimetz RFD – 39/20 Alliance Video Production – Point of View Media

Moved by Councillor Balaban that Council passes a motion to proceed with the upcoming video project as planned show casing the Town's amenities, such as parks, schools, playgrounds, campgrounds, sport facilities as well as the Town's local events as family day, volunteer appreciation day, farmer's day, Canada day, fair days, community registration, Christmas craft sale and 1st night as well showing the nearby lakes.

**CARRIED
R-21-06-37**

k) EDO Levasseur RFD – Community Vitalization Plan

Moved by Councillor Faulkner that Council passes a motion to adopt the Community Vitalization Plan as a formal guiding document, and that Council directs administration to review the implementation plan through the lens of each department that it impacts to see the downtown vision is realized in the years to come.

**CARRIED
R-21-06-38**

l) CSP Thomas & EDO Levasseur RFD – AUMA Community Readiness for Newcomer Integration Program Application

Moved by Councillor Gardner that Council passes a motion to support an application to the AUMA Community Readiness for Newcomer Integration Program and furthermore, that CAO Krawchuk be directed to endorse the application.

**CARRIED
R-21-06-39**

m) Walk to Breathe Initiative

Moved by Councillor Balaban that Council accepts this as information.

**CARRIED
R-21-06-40**

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n) DO Sider – 2020 Quality Management Plan

Moved by Councillor Faulkner that Council accepts the 2020 Quality Management Plan as presented.

**CARRIED
R-21-06-41**

o) Director of PW & LD Melesko – RFD – Asset Management Plan Extension

Moved by Councillor Gardner that Council passes a motion to extend the completion date of June 30, 2021 to August 31st, 2021.

**CARRIED
R-21-06-42**

p) Director of PW & LD Melesko – RFD Amendment – 1st Reading Amendment to Hawks Landing ASP to include West Villas.

Moved by Councillor Balaban that Council passes a motion to give first reading to the proposed amendment of Hawks Landing ASP to include West Villas.

**CARRIED
R-21-06-43**

q) Shannon Stubbs, MP Lakeland – Bill C-21

Moved by Councillor Faulkner that Council accepts this as information.

**CARRIED
R-21-06-44**

r) CSP Thomas RFD – Government of Alberta Minister’s Senior’s Service Awards

Moved by Councillor Gardner that Council passes a motion to support administrations’ recommended nominations for the 2021 Government of Alberta Ministers Senior’s Service Awards.

**DEFEATED
R-21-06-45**

Moved by Councillor Balaban that CSP Thomas work with the Calmar Senior’s for the 2021 Government of Alberta Minister’s Senior’s Service Awards, and submit the candidate(s) by June 30th, and furthermore, that CSP Thomas bring the information back to Council July 19th for ratification.

**CARRIED
R-21-06-46**

9. FINANCIAL

- a) **Bank Reconciliation** – May 31, 2021 (old account)
- b) **Bank Reconciliation** – May 31, 2021 (new account)

Moved by Councillor Faulkner that the Bank Reconciliation for May 31, 2021, for both the old and new accounts are hereby accepted as presented.

**CARRIED
R-21-06-47**

10. DEPARTMENT REPORTS: None

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11. COUNCIL AND COMMITTEE REPORTS:

a) Mayor Yachimetz

May 18, 2021	Mixed Use Building Meeting
May 19, 2021	Ec. Dev. Team Meeting
May 19, 2021	Leduc & District Regional Waste Management Meeting
May 20, 2021	Specialized Peace Officer Meeting
May 20, 2021	Leduc Wetaskiwin Chamber of Commerce Meeting
May 20, 2021	Quad, Dirt Bike Complaint Meeting
May 20, 2021	Capital Region Southwest Water Services Commission Meeting
May 26, 2021	39/20 Alliance Meeting
May 27, 2021	Calmar & District Library Board Meeting
May 31, 2021	Council Committee of Whole Meeting
May 31, 2021	Calmar Heritage Home Coming Committee Meeting
June 02, 2021	Calmar & District Library Board Training
June 03, 2021	ONEC Meeting
June 04, 2021	Leduc Regional Mayor's Meeting
June 07, 2021	Regular Meeting of Council (canceled)
June 09, 2021	Ec. Dev. Team Meeting
June 09, 2021	Calmar & District Rec. Board Meeting
June 15, 2021	Council Committee of Whole Meeting
June 16, 2021	Leduc & District Regional Waste Management Meeting
June 17, 2021	Edmonton Regional Waste Advisory Committee Meeting
June 21, 2021	Mixed Use Building Meeting
June 21, 2021	Regular Meeting of Council

b) Councillor Balaban

May 19, 2021	Ec. Dev. Team Meeting
May 20, 2021	Chamber of Commerce State of Leduc Address
May 26, 2021	39/20 Alliance Meeting
May 27, 2021	LRHF Regular Board Meeting
May 31, 2021	Committee of the Whole Meeting – Traffic Bylaw
June 02, 2021	Library Board Orientation
June 07, 2021	Regular Meeting of Council (canceled)
June 08, 2021	Calmar Senior's Celebration
June 09, 2021	Ec. Dev. Team Meeting
June 10, 2021	Chamber Tourism Seminar
June 15, 2021	Council of the Whole – Bylaw & Policy Review Meeting
June 18, 2021	Leduc Wetaskiwin Chamber of Commerce Golf Tournament
June 21, 2021	Regular Meeting of Council

c) Councillor Gardner

May 18, 2021	CIB Meeting
May 19, 2021	Economic Development Meeting
May 19, 2021	OH&S
May 20, 2021	Chamber of Commerce and City of Leduc- State of the Region Address
May 20, 2021	CRSWSC
May 20, 21, 2021	Interviews for PC&M proposals
May 25, 2021	PC&M Proposal Discussion Meeting
May 31, 2021	Traffic Bylaw Review Meeting
May 31, 2021	Downtown Lot Meeting W/ EDO Levasseur, Director Melesko and PW Foreman Neilson
June 01, 2021	Start Up Meeting with Unfussy and PC&M working group
June 02, 2021	PLSB Library Training
June 04, 06, 2021	CIB Barrel Planting
June 09, 2021	Economic Development Meeting
June 09, 2021	Rec Board
June 12, 2021	Farmer's Day Pancake Breakfast
June 15, 2021	Committee of the Whole Meeting
June 16, 2021	OH&S
June 16, 2021	Leduc County FCSS Advisory Committee Meeting
June 21, 2021	Regular Council Meeting

d) Councillor Faulkner

May 18, 2021	Mixed Use Building Meeting
May 19, 2021	EcDev Team Meeting
May 20, 2021	PC&M Meeting
May 25, 2021	PC&M Meeting
May 31, 2021	Review/Proposed Traffic/Safety Bylaw
May 31, 2021	Heritage Meeting
June 01, 2021	PC&M Meeting

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Moved by Councillor Gardner that the Council and Committee reports are hereby accepted as presented.

**CARRIED
R-21-06-48**

12. CORRESPONDENCE:

- a) Outstanding Items – June 07 & June 21, 2021
- b) Municipal Affairs – Confirmation of 2021 MSI Funding
- c) Village of Rycroft, Town of Falher, Town of Mayerthorpe, Improvement District #9 – Banff National Park, Village of Caroline, Red Deer County, Village of Lougheed, Town of Nanton, Village of Milo, Fort Saskatchewan – Support for RCMP
- d) Leduc Regional Housing Foundation Board Meeting Minutes
- e) Leduc & District Waste Management Authority – Financial Statements Year Ending 2020 and 2020 Annual Reports
- f) Leduc County Fire Services – May Stats

Moved by Councillor Balaban that the correspondence is hereby accepted as information.

**CARRIED
R-21-06-49**

13. CLARIFICATION OF AGENDA BUSINESS:

None requested.

14. CLOSED SESSION:

- a) **Personnel** – (Pursuant to Section 24 (1)(b)(i) of the Freedom of Information and Protection of Privacy Act)

Moved by Councillor Faulkner that the Regular Council Meeting temporarily adjourn, and Council sits in Closed Session, currently being 9:01pm.

**CARRIED
R-21-06-50**

CAO Krawchuk remained in Closed Session for the discussion on the Personnel topic 14 a) currently being 9:01pm.

Ian McCormick with Strategic Steps joined the Closed Session for the Personnel Topic 14 a) currently being 9:02pm.

Ian McCormick left the meeting currently being 9:43pm.

Moved by Councillor Gardner that the Regular Council Meeting reconvene from Closed Session currently being 9:53pm.

**CARRIED
R-21-06-51**

Moved by Councillor Balaban that Council refers the 2021 Organizational Audit report to Administration for an analysis and report back to Council with suggestions and furthermore, that the Executive Summary Report be made available to the public, and once Council and Administration review the Audit together to finalize, the 2021 Organizational Audit will be made available to the public.

**CARRIED
R-21-06-52**

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15. ADJOURNMENT:

The Regular Council Meeting adjourned at 9:59pm.

These minutes signed this 19 day of July 2021.



Mayor Yachimetz



Town Manager Krawchuk, CLGM